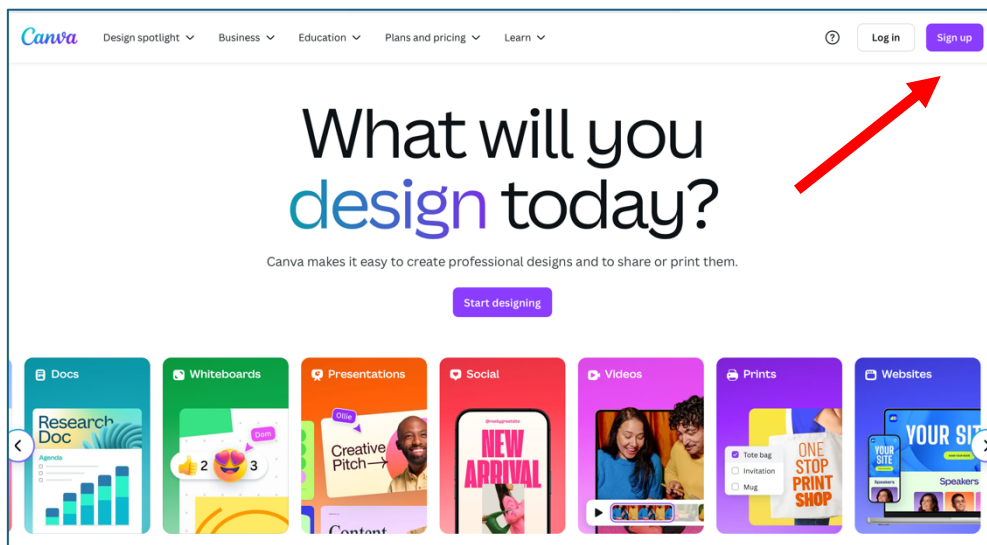Advance notes for CANVA training

It will be really helpful and save time if you could set up a Canva account in advance of the training. It is free, however there are some "choices" along the way, so here is a run through of how to do it. My annotations to screenshots are in red.
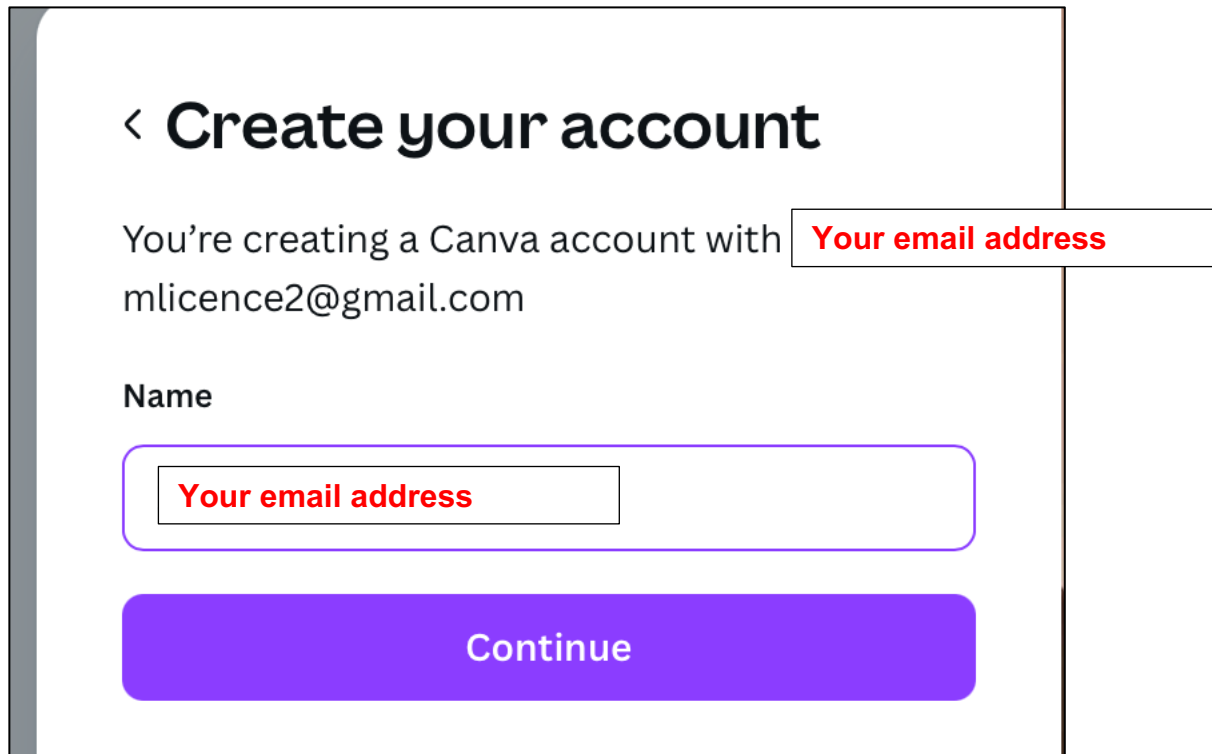
1. Open Canva https://www.canva.com
2. Click Sign up

3. Put in your email address

4. You'll see a page like this

5. You'll be asked what you are using Canva for – click **PERSONAL**

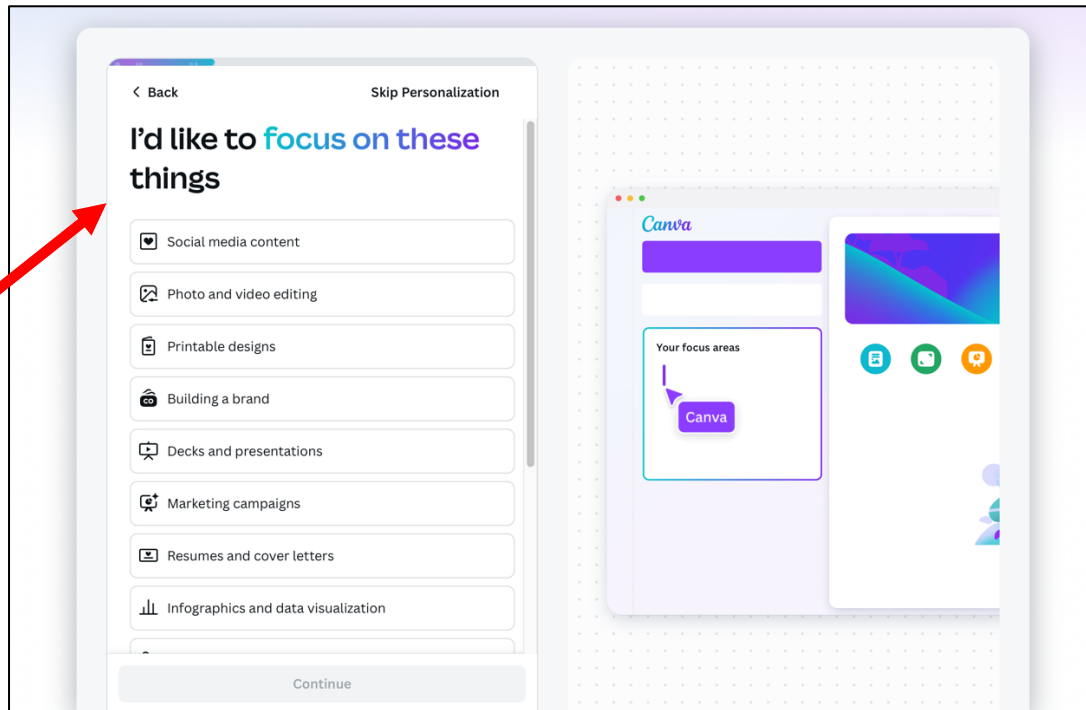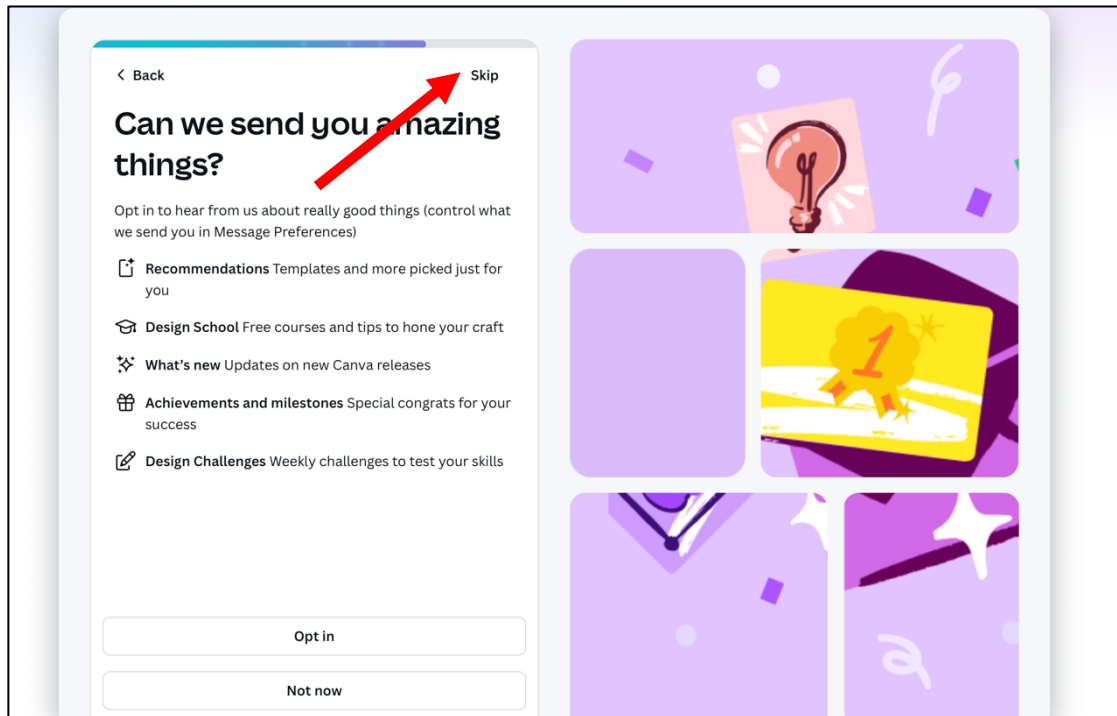6. Click social media. You'll be able to use it for other things – this is just to get you registered.

7. Click Skip – otherwise you'll have to pay.
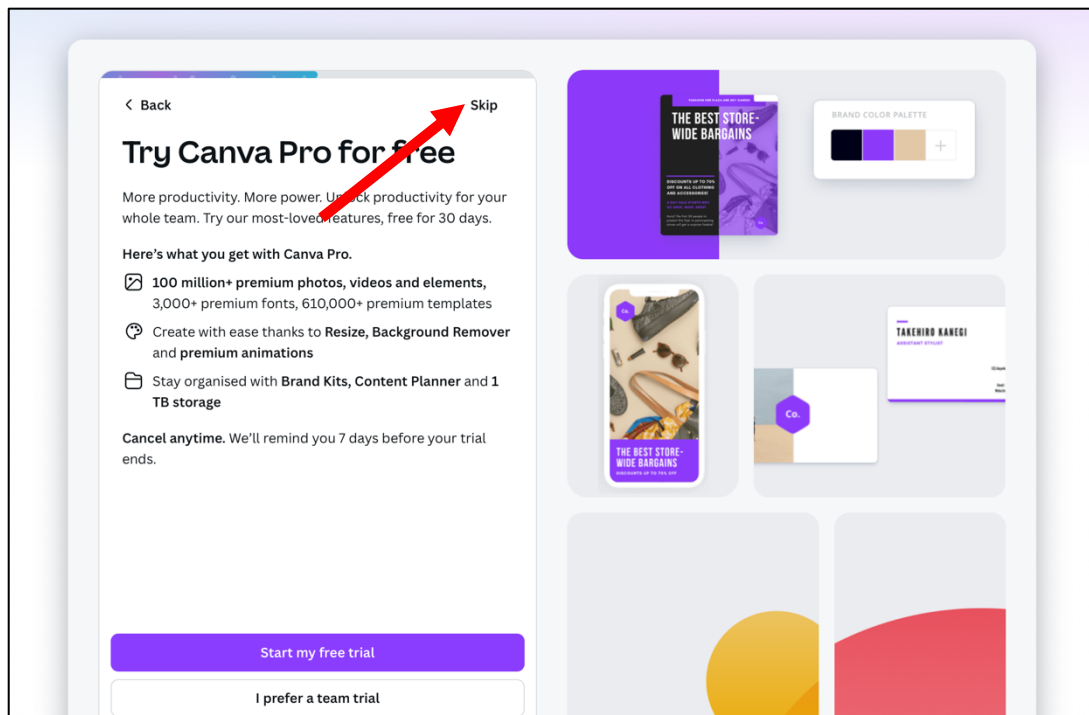
8. Click Skip again. You can opt in later when you are more proficient with the site

9. You should end up with a screen like this – ready to start designing